



BRIGGS TRANSPORTATION HOUR SHEET FOR PAYROLL PERIOD

Month: _____ Dates: _____ thru _____

All hour sheets MUST be submitted no later than 11:00 AM Monday

Employee Name _____

Vehicle # _____

Route Description	Monday Daily Total	Tuesday Daily Total	Wednesday Daily Total	Thursday Daily Total	Friday Daily Total	Saturday Daily Total	Sunday Daily Total
Route Name							
Start _____ Finish _____							
Route Name							
Start _____ Finish _____							
Route Name							
Start _____ Finish _____							
Route Name							
Start _____ Finish _____							
Route Name							
Start _____ Finish _____							
Route Name							
Start _____ Finish _____							

Month: _____ Dates: _____ thru _____

Weekly Total

Route Description	Monday Daily Total	Tuesday Daily Total	Wednesday Daily Total	Thursday Daily Total	Friday Daily Total	Saturday Daily Total	Sunday Daily Total
Route Name							
Start _____ Finish _____							
Route Name							
Start _____ Finish _____							
Route Name							
Start _____ Finish _____							
Route Name							
Start _____ Finish _____							
Route Name							
Start _____ Finish _____							
Route Name							
Start _____ Finish _____							

Weekly Total

Toll Reimbursement _____